



# West Bengal State Electricity Distribution Company Limited

(A Government of West Bengal Enterprise)

## Chief Engineer (Dist.-North) Office

2<sup>nd</sup> Mile, Sevoke Road, Siliguri, Darjeeling, West Bengal – 734 001

E-mail:ced.north@wbasedcl.in

### NOTICE INVITING TENDER

**NIT No: CEDN/Tender/Procurement/2024-25/07**

**Dated: 09.01.2025**

Online item rate e-Tender in two part for the supply and delivery of following item is invited by the **Chief Engineer (Dist.-North), Siliguri, WBSEDCL** from eligible, bonafide, resourceful and experienced Suppliers/Manufacturers as per specified terms, conditions and specifications.

Sl. No.	Name of the work	Estimated Cost with GST (Rs.)	Delivery Time	Earnest Money Deposit (EMD online) (Rs.)
1.	Supply and delivery of five nos Digital Multimeter for Zonal testing Unit under Malda Zonal Office.	Item rate	Within 45 (Forty Five) days from the next date of Purchase Order(Delivery at Siliguri Zonal Testing)	Rs.3669/-(Three Thousand Six Hundred Sixty Nine only)

#### **Terms & Conditions of the E-Tender:**

1. In the event of e-filling intending bidder may download the tender document from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.
2. Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently duly digitally signed by the Tenderer through the website <https://wbtenders.gov.in>.
3. Technical Document and Financial Bid should be submitted online on or before as per the "Date & Time Schedule" stated in SI No.-07.
4. The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL DOCUMENT of the tenderer found qualified by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and absolute in this respect. The list of Responsive and Non-Responsive Bidders will be displayed in the portal.

#### **5. Eligibility criteria for participation in the tender:**

Bonafide, experienced & resourceful Suppliers/Manufacturers who have successfully supplied the tendered items/similar items to WBSEDCL / other Power Utilities / other Public / Government Departments on earlier occasions. Requisite Purchase Order & store receipt copy needs to be submitted with the Offer proving the successful delivery of the items.

- Instruments should be calibrated from any NABL accredited Laboratory. Calibration certificate should bear NABL logo in each page. Calibration results shall comply with the specifications.
- Guarantee period should be at least 12 months.
- Bids will be accepted only after meeting the technical requirement as per specification and on-site demonstration.

All intending Bidders are required to produce valid copies of Professional Tax (PT) Clearance

Registered Office: "BidyutBhavan", Block – DJ, Sector – II, Bidhannagar, Kolkata – 700 091

Website: [www.wbasedcl.in](http://www.wbasedcl.in)

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Certificate along with PAN Card, Annual Audited Financial Report for last 3 years / IT return for 3years (3CA and 3CB if applicable), GST Registration Certificate(including HSN and SAC Code) & Certificate of compliance of statutory obligations (to be documented through e-filing).

6. No mobilization/secured advance will be allowed.

7. Date & Time schedule:-

Sl.No.	Particulars	Date & Time
01.	Date of uploading of N.I.T and Tender Documents (online). [Publishing date]	15.01.2025 after 14.00 Hrs
02.	Documents download start date (online).	15.01.2025 after 14.00 Hrs
03.	Pre Bid Meeting	20.01.2025 at 11:00 Hrs
04.	Bid Submission start date (online)	21.01.2025 after 11:00 Hrs
05.	Bid Submission end date (online)	04.02.2025 up to 14.30 Hrs
06.	Date for opening of Technical bid (online)	06.02.2025 at 15.30 Hrs
07.	Date of uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (online).	To be intimated later.
08.	Date, for opening of Financial Bid (online).	To be intimated later.

8. Bids shall remain valid for a period not less than **120(one hundred twenty)** days after date of Bid opening of tender. Bid valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive. If the tenderer withdraws the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

9. **Specification of materials:** Digital Multimeter should be as per technical specification enclosed herewith.

### 10. Earnest Money/Bid Guarantee:

A bidder desirous of taking part in a tender invited by offices of WBSEDCL shall login to the e-Procurement portal of Government of west Bengal <https://wbtenders.gov.in> using his login Id and password.

The bidder shall select the tender to bid and initiate payment of EMD amount. Exemption from deposition of EMD shall not be allowed under any circumstances. No Interest shall be payable by WBSEDCL on the above bid guarantee.

Following payment options are available for paying EMD amount through online mode:

- Net-banking through Payment Gateway
- RTGS/NEFT Payment: On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

EMD amount need to be paid in online mode. Any other mode of payment will not be accepted.

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#### 11. General Instructions for Online Payment:

- The bidder will have to mandatorily pay through Net-banking facility once Net banking mode is opted for payment.
- Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

#### 12. Refund/Settlement of EMD Amount:

- For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033- 40267512/ 13, since payment gateway facility used by E-tender portal is maintained by ICICI.

13. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of the Bid, the Tender Inviting Authority reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.

14. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in "Instruction to bidders" stated in Section – "A" before tendering the bids.

15. No Conditional Bid / Incomplete Tender will be accepted under any circumstances.

16. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered a nonresponsive and outright rejected with forfeiture of Earnest Money and action will be taken as per norms of WBSEDCL in force.

17. Before issuance of Letter of Acceptance / Work order/ Purchase Order, the tender accepting authority may verify the credential & other documents of the lowest bidder so uploaded online if found necessary. If it is found such document incorrect / manufactured / fabricated, Letter of Acceptance / Work order will not be issued in favour of the bidder under any circumstances and action will be taken accordingly.

18. The Tender Inviting Authority reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.

19. The company shall no way be held responsible or liable for any accident, miss hap of any worker during the execution of the work, any loss or damage cause to any equipments of WBSEDCL during execution shall have to be compensated in full as per direction of the Tender Inviting Authority.

20. Standard safety norms as prescribed in the rules and regulations of WBSEDCL have to be religiously followed.

21. Liquidated damages @ 1/2% of the value of the materials plus GST as applicable of the particular lot offered and/or delivered beyond the schedule delivery period for each week of delay or part thereof upto 10(ten) weeks and @ 1% of the value plus GST as applicable per week beyond 10 weeks subject to **maximum of 10% of the particular lot** plus GST as applicable will be charged on the bill for non completion of work in time. The mobile number of the bidders has to be mentioned.

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22. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender along with the Revised Purchase Policy and Civil Works Policy of WBSEDCL.
23. Price Bid of a bidder will be considered only if his Techno-commercial Bid is found acceptable by WBSEDCL. Decision of WBSEDCL will be final and absolute/binding in this respect. The list of techno-commercially qualified bidders will be displayed in the said portal in due course.
24. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
25. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
26. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.

#### **NOTE:**

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason (s) whatsoever.
2. WBSEDCL is not necessarily bound to accept the lowest offer.
3. Submission of Bidding Documents will not be construed to mean that such bidder is automatically considered qualified.
4. Tender submitted after expiry of scheduled date and time shall not be considered.
5. No interest shall be payable for Earnest Money.
6. Any extraneous conditions will be treated as non-responsive.
7. The Bids must be submitted in prescribed proforma only.
8. Formation of any Cartel, may lead to the cancellation of tenders with period measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anyone.
9. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons whatsoever.
10. The bidder is expected to examine carefully all instruction, conditions, forms, schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.

Any further information may be gathered from the website: [www.wbasedcl.in](http://www.wbasedcl.in) and the following office:  
**Chief Engineer (Dist.-North), Siliguri.**

Chief Engineer (Dist.-North), Siliguri,  
Administrative Building, 2<sup>nd</sup> Floor,  
Power House Campus,  
2nd Mile, Sevoke Road, Siliguri,  
District-Darjeeling, Pin-734001.

Sd/-  
(R. S. Banerjee)  
Chief Engineer (Dist.-North)  
W.B.S.E.D.C.L.

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Memo No. CEDN/Tender/Procurement/2024-25/07/ 253(1-9)

Date 09.01.2025

Copy to:

1. The Director (Dist.) WBSEDCL, Vidyut Bhawan, Saltlake, Kolkata-91.
2. The Executive Director (Dist.), WBSEDCL, Vidyut Bhawan, Saltlake, Kolkata-91.
3. The Zonal Manager, Zonal Office, Siliguri, /Malda Zone, WBSEDCL.
4. The AGM (HR&A), Office of the Chief Engineer (Dist.-North), WBSEDCL.
5. The AGM (F&A), Office of the Chief Engineer (Dist.-North), WBSEDCL.
6. The SE (C), Office of the Chief Engineer (Dist.-North), WBSEDCL.
7. Case File Copy/Notice Board.

(R. S. Banerjee)  
Chief Engineer (Dist.-North)  
W.B.S.E.D.C.L.

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